BLUE SPRINGS
PUBLIC SAFETY CITIZENS ADVISORY BOARD MEETING

February 25, 2025
6:00p.m.
Howard L. Brown Public Safety Building - 1100 SW Smith Street, Blue Springs, MO 64015

BOARD MEMBERS PRESENT:
Carman Booker, Chairperson
Matt Calhoun, Vice-chairperson
Michael Kruger - ABSENT
Hayley Prins
Board member – vacant seat
Board member – vacant seat

ALSO PRESENT:
Council member Galen Ericson- Non-Voting
Student Representative A'Mya Criglar - Non-Voting
Chief Robert Muenz- Non-Voting
Recording Secretary Tammy Kunkel- Non-Voting

CALL MEETING TO ORDER:
Chairperson Booker called the Public Safety Citizens' Advisory Board to order at 6:00 p.m.

APPROVE JANUARY BOARD MINUTES:
Chairperson Booker moved to approve the minutes of the January 28, 2025 Public Safety Citizens' Advisory Board meeting. Motion seconded by board member Calhoun and carried with the following votes:

Chairperson Booker - AYE	Board member Prins – AYE
Vice-chairperson Calhoun - AYE	Board member – vacant seat
Board member Kruger - ABSENT	Board member – vacant seat

VISITOR REQUEST FOR ITEM TO BE DISCUSSED AT NEXT MEETING:
N/A

PSST FINANCIAL REPORT:
Chief Muenz presented the financial reports regarding The Public Safety Sales Tax monthly financial statements for the month ending December 31, 2024.

The 1/2% Public Safety sales tax is imposed on all taxable goods and services within the City limits of Blue Springs and can only be used for public safety purposes. The tax went into effect on October 1, 2011. The detailed budget for the Public Safety Sales Tax Fund can be found on page 87 of the 2024-25 adopted budget. For the month of January, the City received 94% budgeted revenues and 97% of revenue received last year. For the fiscal year, PSST sales tax revenues are $32,729 or 2.0% over budget.

Board members had discussion regarding December financials. Chairperson Booker moved to approve the PSST Financial report. Motion seconded by Board member Calhoun and carried with the following votes:

Chairperson Booker - AYE	Board member Prins – AYE
Vice-chairperson Calhoun - AYE	Board member – vacant seat
Board member Krueger - ABSENT	Board member – vacant seat

PSST FACILITIES REPORT:
Chief Muenz gave the PSST Facilities Report regarding the Blue Springs Public Safety Building.

We also suffered an AC outage in June, and it was determined that the system was operating at 50% capacity. Maintenance staff have been working with the HVAC company, Johnson Controls, to determine a fix. Fortunately, we are under warranty until 2028 on the chiller through Johnson Controls. However, we are still operating at 50% capacity until it can be repaired. The repair may take several weeks or even months to complete and require a complete shutdown, so we are waiting for cooler weather to proceed. If it does not continue to function, we have to look at some temporary cooling measures that would require unexpected costs. We are waiting on cool weather to begin the repair on this item, as well as negotiating with the company regarding warranty. These repairs are underway and should be completed by Spring. The repairs are being completed under warranty.

There was a failure on fan #2 in an air handler unit on the roof that controls the AC on the second floor and some of the court area. The parts have been ordered and hopefully the repairs will be completed soon. The cost for the repair is estimated to be about $7,000.00. While there were many days without heat this winter due to the failure of the air handler, it was finally partially repaired in late December and is moving warm air. It is not fully repaired yet though as they are still waiting on some parts.

PUBLIC SAFETY SALES TAX GOALS/PROJECTS UPDATES & POLICE DEPARTMENT REPORT:
The board discussed the 54th quarterly report, vacancies, new hires, response times, awards ceremony, Citizens Police Academy class #43 upcoming graduation, Memorial Service in May and the crime-overview report.

BOARD GOALS FOR 2025:
The board discussed recruiting new members by speaking at Citizen's Police Academy classes. Attending public events to represent the board was mentioned. Using the "Notify Me" app could be used to find events. Getting name tags was discussed. The board may get a high school junior instead of a senior for the next Student Representative.

ORDINANCE REVIEW REGARDING ANNUAL FORUM:
The ordinance states that the board will "endeavor" to conduct an annual forum and the board discussed having the word "endeavor" changed to "may". Further discussion included leaving the wording as is and changing the way the forum is presented. Changing to an open discussion meeting instead of the current forum procedure was suggested. The ordinance also stated that the student representative is to be a high school student, so recruiting a junior would be acceptable.

STRATEGIC PLANNING EVENT:
Chief Muenz advised that board members will be receiving invitations to a Strategic Planning Event to be held on Thursday, March 27, at 6:00 p.m.

REQUEST FOR ITEMS TO BE DISCUSSED AT NEXT MEETING:
N/A

ADJOURNMENT:

There was no further business to come before the board. Chairperson Booker moved the meeting be adjourned. Motion seconded by Board member Calhoun and carried unanimously.

Carman Booker, Chairperson

Attest: Tammy Kunkel, Recording Secretary